

**DRAFT**

## **AGENDA OF 2023 ANNUAL GENERAL SHAREHOLDERS' MEETING OF THE JOINT STOCK COMMERCIAL BANK FOR FOREIGN TRADE OF VIETNAM**

*Hanoi, 21<sup>st</sup> April 2023*

CONTENT	CONDUCTOR	Time
<b>I. Opening procedures</b>	<b>Organizing Committee</b>	<b>60'</b> (from 7:00 am)
1. Hand out documents, Voting cards and Ballots to Shareholders;	Shareholders' Eligibility Examining Committee (SEEC)	
2. Announce the purpose of the Meeting and introduce participants and the Shareholders' Eligibility Examining Committee;	Organizing Committee	
3. Announce the results of examining the eligibility of Shareholders attending the Meeting;	Head of SEEC	
4. Introduce and approve the members of the Chair Committee.	Organizing Committee	
<b>II. Meeting Content</b>	<b>Chair Committee</b>	<b>250'</b>
1. Appoint the Secretary Committee of the Meeting and approve the members of the Vote Counting Committee;	Chair Committee	
2. Approve the voting and electing method;	Head of Vote Counting Committee	
3. Deliver the Opening speech;	Head of Chair Committee	
4. Approve the Regulation on organization of the Annual General Meeting;	Chair Committee	
5. Approve the Meeting's agenda;	Chair Committee	
6. Report of the Board of Directors (BOD) on 2022 results and 2023 orientation;	Chair Committee	
7. Report of the BOD on 2018-2023 operation and 2023-2028 orientation;	Chair Committee	
8. Report of the Board of Management on 2022 results and 2023 orientation;	Chair Committee	
9. Report of the Supervisory Board (SB) on operation in 2022 and 2023 orientation;	Head of Supervisory Board	
10. Report of the SB on 2018-2023 operation and 2023-2028 orientation;	Head of Supervisory Board	
11. Proposal on election of members of BOD for the term 2023-2028 and election regulation;	Chair Committee	
12. Proposal on election of members of SB for the term 2023-2028 and election regulation;	Chair Committee	
13. Discussion, voting for approval of content 11 & 12 and vote for members of BOD and SB for the term 2023-2028;	Chair Committee	
14. Proposal on the approval of audited financial report and profit distribution plan for 2022;	Chair Committee	
15. Proposal on the remuneration for the BOD and the SB in 2023;	Chair Committee	
16. Proposal on the selection of independent auditing firm;	Chair Committee	
17. Proposal on amendments of Charter and Regulations of VCB	Chair Committee	
18. Discussion and voting for approval of the reports and proposals;	Chair Committee & Vote Counting Committee	
19. Break;		
20. Announce the results of vote counting.	Head of Vote Counting Committee	
<b>III. Meeting Conclusion</b>	<b>Chair Committee</b>	<b>30'</b>
1. Present the draft of Meeting minutes and resolutions of the General Meeting;	Secretary Committee	
2. Ask shareholders for approval of the meeting Minutes and resolutions of the General Meeting;	Chair Committee	
3. Introduction of BOD and SB new members and Conclusion & Closing ceremony.	Head of Chair Committee	

**ORGANIZING COMMITTEE**